Diversity Monitoring Form

The Civil Service is committed to recruiting, retaining and developing a workforce which reflects the diverse communities we serve. It is vital that we monitor and analyse diversity information so that we can ensure that our HR processes are fair, transparent and promote equality of opportunity for all staff. Your co-operation in providing us with accurate data will help us ensure we design and use policies and processes that attract and retain a diverse and talented workforce.

Any information you provide in this form:

* Will be used by the department and Cabinet Office for statistical purposes only
* Will not influence the assessment of your application and will not be seen by anybody directly involved in the selection process
* No information will be published which allows any individual to be identified.

We would appreciate your co-operation in completing this form to help us better understand how we, as an employer, ensure equality of opportunity for all.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **1. Gender** | | | | | |
| Male |  | Female |  | Prefer not to say |  |
| **2. Age** | | | | | |
| 16 to 24 |  | 25 to 29 |  | 30 to 34 |  |
| 35 to 39 |  | 40 to 44 |  | 45 to 49 |  |
| 50 to 54 |  | 55 to 59 |  | 60 to 64 |  |
| 65 and over |  | Prefer not to say |  |  |  |
| **3. Ethnicity (please tick one box only)** | | | | | |
| **Asian / Asian British** | | | | | |
| Bangladeshi |  | Chinese |  | Indian |  |
| Pakistani |  | Any other Asian background | | |  |
| **Black / African / Caribbean / Black British** | | | | | |
| African |  | Caribbean |  | Any other Black/African/  Caribbean background |  |
| **Mixed/multiple ethnic groups** | | | | | |
| White and Asian |  | White and Black African |  | White and Black Caribbean |  |
|  |  | Any other mixed / multiple ethnic background | | |  |
| **White / White British** | | | | | |
| White |  |  |  | | |
| **Other ethnic group** | | | | | |
| Arab |  | Any other ethnic group |  | | |
| **Prefer not to say** |  | | | | |
| **4. Do you consider yourself to be disabled?** | | | | | |
| Yes |  | No |  | Prefer not to say |  |
| **5. If you have answered yes, would you like your application to be considered under the Guaranteed Interview Scheme?**  **If you believe you need a ‘reasonable adjustment’, which you may require either to carry out the role or to participate in the selection process then please discuss this with us.** | | | | | |
| Yes |  | No |  |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **6. Which of the following best describes how you think of yourself?** | | | | | |
| Heterosexual / Straight |  | Gay Man |  | Gay woman/lesbian |  |
| Bisexual |  | Prefer not say |  | Other |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **7. Religion or belief (please tick one box only)** | | | | | |
| No religion |  | Buddhist |  | Christian |  |
| Hindu |  | Jewish |  | Muslim |  |
| Sikh |  | Any other religion |  | Prefer not to say |  |

**Thank you for completing this form**