



Participant Application Form

The biography gives a brief overview of you and your career to help identify whether you would be suitable for this particular mentor scheme and to support the matching of participants and mentors. Guidance can be found in the annex.

About You

Name	
Current Role	
Department	
Profession/Function	
How long have you worked in A] The Civil Service? B] Your current department? C] Your current role? D] Current grade	A] B] C] D]
Possible Next Role/Type of Move	
Do you have any accessibility requirements?	
<p>Information on Disability</p> <p>This information is requested to help (where possible) with matching mentees with a suitable mentor and for equality monitoring purposes.</p> <p>Please select which categories apply to you. [Select all that apply]</p>	<ul style="list-style-type: none"> • Deaf or Hard of Hearing • Facial disfigurement • Learning disability such as Down’s Syndrome & Fragile X. • Long-standing, chronic or fluctuating condition or disability [Such as cancer, HIV, diabetes, chronic heart disease, asthma, severe migraines, epilepsy, IBS]" • Mental Health Condition such as depression, anxiety, bipolar, schizophrenia. • Neurodiverse conditions: Autism Spectrum • Other neurodiverse conditions such as dyslexia, dyspraxia or AD(H)D • Physical or Mobility limiting condition or disability [Such as musculoskeletal disorder, cerebral



	<p>palsy, Multiple Sclerosis (MS), acquired spinal injury, arthritis, traumatic brain injury.]"</p> <ul style="list-style-type: none"> ● Speech Impairment ● Visual Impairment or Sight Loss ● Other (Please specify) ● Prefer Not to Say
<p>If you require any adjustments to enable you to fully participate on the programme, please provide details?</p>	

Selection criteria

Your answers in this section will determine whether you are granted a place onto the scheme. We want to understand what you think you will get out of the scheme and how you will ensure that you will prioritise the programme to benefit fully from the scheme.

<p>What are your motivations for applying to the Mentoring Scheme? (maximum 150 words)</p>	
<p>What are your short-term career aspirations? ie 0-2 years (maximum 150 words)</p>	
<p>What two key development areas would you want to focus on in your mentoring relationship and why? (Maximum 200 words)</p>	
<p>How do you think having a mentor outside the Civil Service will benefit you and your career development? (Maximum 150 words)</p>	
<p>What have you done in the past 5 years to demonstrate your potential to achieve career progression?</p>	



Other

Your location and ability to travel	
What are you currently doing to support your development?	
Do you have any specific requirements that you need from a mentor i.e. location, work experience in a specific area (i.e. policy, having a lived experience of a particular disability, etc)? Please note , we cannot guarantee to find a mentor who meets your specific requirements but we will do our best.	
What is your preferred method (i.e. by phone, Skype/Facetime, in-person etc.) for meeting with your mentor?	
Additional information (if any)	
How did you hear about the REACH Programme	

General Data Protection Regulation (GDPR):

The Cabinet Office External Talent Team aims to develop a strong and diverse pipeline of inspiring leaders to help shape the future of the Civil Service. Sometimes we need to collect, process and share personal data. You can find out how and when we do this by reading our [privacy notice](#).

In completing this application form, you are agreeing for your details to be shared with our partner Saxton Bamfylde, Global Executive Search Consultants who have supported us to design and deliver the REACH Programme. The information provided will be used to facilitate the matching of applicants with suitable mentors. Your details will also be shared with your mentor to inform the initial mentoring conversation and to enable them to contact you.

Annex: Guidance

The Biography will help you to think about your key areas for development: in particular, your aspirations, career plans and what this means in terms of your next move to support your development, build on your strengths and broaden your experience in order to build your capability.

There are no right or wrong responses and what you write really depends on where you are with your career, stage of life and development needs. This document can be reviewed regularly and used as part of your discussions with your manager to support career conversations.

Here are some generic steers to help you complete your biography. These are by no means prescriptive - your answers should be authentic to you.

ABOUT YOU:

1. Possible **next role/type of move**: This will depend on where you are in your career and what life stage you are at. This is an opportunity to highlight what you are looking for in your next role to give you the development or stretch you need to progress. Include a timeframe for when this should happen.

SELECTION CRITERIA

2. **Career Aspirations**: Highlight your immediate personal career goals and aspirations in terms of progression within the Civil Service (over the next 0-2 years).
3. **Development Areas**: Consider the areas where development would help you to build your capacity for taking on more challenging senior leadership roles.

OTHER

4. Use the '**Other Info**' section to include any additional information you feel would be useful.