



University of
Nottingham

UK | CHINA | MALAYSIA

A low-angle photograph of the University of Nottingham's clock tower, a tall, light-colored stone structure with two large clock faces and a weather vane on top. The tower is set against a blue sky with wispy clouds. The base of the tower and surrounding building are visible at the bottom of the frame.

Appointment Brief Treasurer and Chair of Finance Committee Co-opted Member of Audit and Risk Committee

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About the University

The University of Nottingham provides an exceptional research-led education and an outstanding student experience. Our global outlook and pioneering heritage has seen us lead the way in establishing campuses in China and Malaysia – home to 11,500 of our 46,000 students – and cemented our position among the world's best universities.

A pioneer in international education

The University of Nottingham is a globally engaged university that is committed to making a difference by solving problems and improving lives. We are one University in many countries, having founded the first UK overseas campus in Malaysia in 2000 and the first UK university campus in China in 2004, as well as delivering off-campus courses and having offices around the world. More than 150 countries are currently represented by those who study and work with us, and we aim to engender a global mindset among our staff and students.

As a university without borders, our established campuses in three countries afford Nottingham a unique opportunity to explore what it means to be a leading British university not only at home but also abroad, conducting cutting edge research across more areas, and providing a quality UK higher education to many more students than would otherwise be possible.

Whether it is collaborating on delivering solutions to global research challenges or co-delivering innovative taught programmes, we also strive to develop meaningful and productive partnerships with leading institutions across the globe. More than half of our research outputs involve an international collaboration, and we have teaching partnerships with over fifty universities.

World-leading research

Results from the 2021 Research Excellence Framework (REF2021) reaffirm the University of Nottingham as among the best universities in the UK for the strength of our research. We are placed 7th in the UK for research power by Times Higher Education.

Our researchers are at the forefront of advances and innovations that make a real difference to people's lives across the globe. Examples include:

A new type of wearable brain scanner is revealing new possibilities for understanding and diagnosing mental illness, allowing the whole brain to be scanned with millimetre accuracy. Researchers believe the new scanner could be significantly better than anything that currently exists, more flexible and significantly cheaper.

A blood test developed as part of pioneering research at the University offers new hope for increasing survival rates from lung cancer by significantly enhancing the early detection of the disease. An NHS study found that taking the Early CDT-Lung blood test resulted in a 36% reduction in late-stage lung cancer compared to standard clinical practice – a statistically significant reduction compared to the current NHS standard of care.

Biomedical engineers have developed a new material that can be 3D-printed to create tissue-like structures, indicating that key parts of human tissues and organs could be replicated in the laboratory. Using a protein to replicate the structure of arteries and veins could help in the development of safer and more efficient drugs, meaning new treatments reach patients more quickly.

Castle Meadow Campus

In 2021, we commenced work on developing a new city centre campus to support economic activity, attract investment and boost skills in the city. Castle Meadow Campus will provide a new location for Nottingham University Business School and the School of Computer Science to conduct teaching, research and partnership activity, enabling them to extend their postgraduate offer, increase collaboration with strategic partners and provide CPD activities across a broad range of enterprise and innovation programmes. It will also be home to Digital Nottingham creating a hub for driving innovation, research and knowledge exchange in robotics, immersive technology, financial technology, computer science and data science.

Once fully operational, Castle Meadow Campus will be a key campus for postgraduate taught, research and executive education students creating an ecosystem for employers and students to work and learn together, ultimately preparing our students for life after university. With close proximity to professions and partners in the city, Castle Meadow Campus creates opportunity for experimental maker- and incubator- spaces that develop and extend our current offering to business and industry, supporting local enterprise with global connections, leasing space and facilities and providing mentorship and networking connections. Business users will share spaces with our students and staff through co-location and direct collaboration, utilising our leading research and innovation expertise to progress and grow together.

A partner in collaboration

Nottingham is a founding member of the Russell Group of universities in the UK, and a member of Universitas 21, a grouping of leading universities from around the world through which we continue to find new ways of collaborating across borders, such as the annual U21 Ingenuity Challenge.

Our new University Strategy articulates the vision, values and goals that are shared across our global community and will guide our research, teaching and operations over the long term. It was the result of an extensive consultation with staff and students on all our campuses, providing us with an ambitious and positive approach.

That spirit of collaboration underpins our new civic agenda – Universities for Nottingham – which will harness the collective will of the county's biggest institutions to deliver economic, social, health and environmental benefits to residents. On campus, we seek to foster equality, diversity and inclusion with a new action plan to help dismantle structural racism in our systems and institutions. A new Access and Participation Plan will help to support and nurture potential in the undergraduates of the future.

A sustainable institution

The University of Nottingham is ranked third in the world in a list of the most sustainable universities. The UI Green Metric, produced by the Universitas Indonesia, is the only university ranking in the world that measures each participating university's commitment in developing an 'environmentally friendly' infrastructure. The rankings look at six indicators: setting and infrastructure, energy and climate change, waste, water, transportation and education.

Since first taking part in 2010, Nottingham has consistently been placed in the top four. More than 900 universities from 84 countries took part in the 2020 rankings. The University strategy places sustainability at the heart of the institution's core goals and committing to joining the city of Nottingham in its ambitions to become carbon-neutral by 2028. In March 2020 the University joined other leading UK institutions in declaring a climate emergency.



Our Vision is to be a university without borders, where we embrace the opportunities presented by a changing world, and where ambitious people and a creative culture will enable us to change the world for the better.



Our University Strategy

The University of Nottingham was founded on the vision and philanthropic spirit of Jesse Boot who, in 1928, donated the land that is now University Park. The vision of a university devoted to discovery, enterprise and the advancement of the human condition, combined with his lifelong commitment to improving health and wellbeing, remains intrinsic to the culture of the University today and will continue to underpin our future purpose.

We have inspiring campuses in three countries, energising us to be a globally engaged university that is also committed to making a difference in our cities and regions. We empower and support students and staff to collaborate in learning, scholarship and discovery across all realms of knowledge, solving problems and improving lives. We are stewards of a pioneering and entrepreneurial tradition of creativity and innovation.

In all we do, we value: **Inclusivity**, as a community where everyone can contribute and be appreciated for who they are; **Ambition**, setting the highest standards for ourselves and our work and supporting each other to achieve them; **Openness**, adopting a straightforward and transparent way of communicating with each other and with the world, championing the free exchange of ideas; **Fairness**, where our decisions and actions are consistent, impartial and ethical; and **Respect**, where we have regard for each other's rights and feelings, and demonstrate this in our behaviour, treating each other with kindness.

The University Strategy is underpinned by seven strategic goals:

- **Solving Problems and Improving Lives.** We will solve problems and improve lives through education, research and knowledge exchange of the highest quality, through application to local and global challenges and through preparing our students to lead rich and fulfilling lives, thriving in the rapidly changing world of work.
- **Supporting Potential.** We will recruit students and staff with the highest potential and a desire to succeed, and we will support them to ensure they achieve their goals. We will work with local communities in our region and beyond to identify and encourage people who would benefit from our education.
- **Developing the Campus Experience.** We will cherish the natural environment and beauty of our campuses and develop them deliver a secure and inclusive environment that supports the wellbeing of the community; an education that is more than a degree; and a rich and stimulating social, cultural and sporting life, open to all.
- **Cultivating a Global Mindset.** We have a global perspective and will evolve further our principle of being one university with campuses in three countries, cultivating a global mindset among our staff and students and providing an international experience for everyone, whether or not they leave their local campuses.
- **Fostering Creativity, Discovery and Experiment.** We will foster an appetite for enterprise and creativity, celebrating new discoveries, tackling societal challenges and equipping our students with the curiosity, entrepreneurialism and emotional intelligence to enable them to be innovators and problem solvers.
- **Contributing to Sustainable Development Goals.** We will make an outstanding contribution to supporting the United Nations Sustainable Development Goals (SDGs), with a special emphasis on environmental sustainability, supporting the City of Nottingham's desire to be a net zero carbon city by 2028.
- **Embedding Collaboration in all that we do.** We will be a university without borders, reaching out to our students, to our alumni and to our civic partners, industry, governments and citizens to ensure our research and education is developed in collaboration with our stakeholders and recognised for the benefits we provide.

Management and governance

The University of Nottingham is a corporation formed by Royal Charter and holds charitable status. Two main bodies, Council and Senate are involved in the governance of the University. The day-to-day management of the University is the responsibility of the University Executive Board.

Council

The University's governing body is the Council, which meets six times a year. It approves the strategic plans of the University and is ultimately responsible for its finances, buildings and staff. Council approves all major developments and receives regular reports from Executive Officers and is required to present audited financial statements. The Council is currently made up of eleven external members, two student members, six academic members with the Registrar acting as Secretary to the Council.

To see our current Council members, please [visit here](#).

Senate

The academic authority of the University is the Senate, which meets three times a year. Its responsibility is to direct and regulate teaching and examinations, and to promote research. The Senate is chaired by the Vice-Chancellor and its membership includes all Heads of School, Pro-Vice-Chancellors, representatives from Malaysia and China campuses, elected representatives of professors, non-professorial staff and student representatives.

University Executive Board

The University's Executive Board meets monthly and comprises the Vice-Chancellor, Deputy Vice-Chancellor, Pro-Vice-Chancellors, Faculty Pro-Vice-Chancellors, Chief Financial Officer, Registrar, Chief Digital Officer, and Director of Human Resources.



Person specification

Treasurer and Chair of Finance Committee

Being a global university with influence and impact on an international knowledge economy depends on the passion and commitment of all of its leaders, members and champions. University Council and its Finance Committee have a key role to play in the stewardship of the University helping it to fulfil its mission and ensure ongoing integration with and impact in all the communities that the University is part of locally and globally.

We are now seeking to appoint a Treasurer and Chair of Finance Committee who will also sit as a member of University Council. Candidates will bring a breadth of experience at board level and in-depth financial understanding alongside good knowledge of complex governance from the public, private or third sectors to contribute their external skills and insights to the effective stewardship and strategic direction of the University.

As the Treasurer and Chair of Finance Committee you will be responsible to Council for the effectiveness of the Finance Committee. The role is wide-ranging, contributing to the governance of the University, overseeing investment and financial matters and legislative responsibilities, generally exercising the powers of Council as set out in the University's Ordinances. The role also sits as a member of the University Council.

You will provide your advice, support and expertise to ensure that the University's activities and management are both effective and efficient, establishing constructive, supportive and, appropriately challenging working relationships with senior staff across the institution, in particular with the Chief Financial Officer. You will also ensure that our work is in accordance with the public interest governance principles set by the Office for Students as well as our University values of inclusivity, ambition, openness, fairness and respect.

Collectively, members of Council make certain that the University delivers its charitable objectives for the public benefit and manages public funds appropriately, in line with the conditions of grant and the principles of regularity, propriety and value for money, protecting the interests of taxpayers and other stakeholders.

The following attributes are essential for the Treasurer and Chair of Finance Committee:

- A passion for, a personal interest in and a commitment to higher education alongside a commitment to the values, aims and objectives of the University.
- Established financial and business acumen.
- Experience of sectors or professions that would be beneficial to the University, for example in business commercial, public or voluntary sectors.
- A willingness to support the senior management of the University as a critical friend, while promoting the interests, activities and strategic aims of the University in the wider community.
- Ability to devote sufficient time to Council on a voluntary basis, including attendance at five Finance Committee meetings and six Council meetings a year.
- Sound judgement and judiciousness.
- Skilled at leading and managing constructive debate.
- Diplomacy and sensitivity.

The following knowledge and experience is also required for the Treasurer and Chair of Finance Committee:

- Relevant professional expertise and knowledge in financial management. Specifically, experience of financial leadership posts within organisations of significant scale and complexity.
- Previous experience of chairing complex committees.

- An accounting qualification.

In accordance with the regulatory requirements of the Office for Students, every Council member must be a fit and proper person, and not have been responsible for or contributed to any serious misconduct or mismanagement.

Equality, Diversity and Inclusion are vital for the student and staff community at the University of Nottingham. We support a wide variety of activities, from short-term working groups focused on specific issues to wider initiatives to help develop training for all staff.



Person specification

Co-opted Member of Audit and Risk Committee

We are also seeking to appoint a Co-opted Member of Audit and Risk Committee. Candidates will bring a breadth of experience at executive level, but we are looking for particular experience of information/cyber security and issues around major strategic change programmes. Also desired is knowledge of complex governance from the public, private or third sectors to contribute their external skills and insights to the effective stewardship of the University.

As a Co-opted Member of Audit and Risk Committee, you will be required to contribute to the work of the Committee as follows:

- To strengthen the breadth of experience and skills available on the Committee.
- To contribute professional expertise and specialist skills to the Committee through appropriate advice, challenge and scrutiny.
- To contribute to the monitoring of the University's arrangements for risk management, control and governance.
- To comply with the legal framework in which the University operates.

The following attributes are essential for a Co-opted Member of Audit and Risk Committee:

- A passion for, a personal interest in and a commitment to higher education alongside a commitment to the values, aims and objectives of the University.
- Experience of sectors or professions that would be beneficial to the University, for example in information/cyber security or strategic change programmes.
- Ability to devote sufficient time to the Audit and Risk Committee on a voluntary basis, for a term of four years including attendance at four Audit and Risk Committee meetings per year.
- Strong communication and inter-personal skills, including critical thinking.
- Ability to challenge rigorously and debate constructively.
- Ability to influence at a senior level and demonstrate sound judgement and integrity.
- Strong analytical skills and ability to weigh up complex information and reach a decision.

As a Co-opted Member of Audit and Risk Committee observe the principles of behaviour in public life (the Nolan Principles), which embrace selflessness, integrity, objectivity, accountability, openness, honesty and leadership and the University's values of inclusivity, ambition, openness, fairness and respect.



Terms of appointment

Members of Council serve a four-year term and are then eligible for re-appointment for two further terms of two years each. The minimum time commitment for this will be approximately one day per month.

All positions are unremunerated although reasonable expenses will be reimbursed.

How to apply

Saxton Bampfylde Ltd is acting as an employment agency advisor to the University of Nottingham on these appointments.

Candidates should apply for this role through our website at www.saxbam.com/appointments using code **WNYM**

Click on the 'apply' button and follow the instructions to upload a CV and cover letter, and complete the online equal opportunities monitoring* form.

The closing date for applications is noon on **Monday 3rd April 2023**.

* The equal opportunities monitoring online form will not be shared with anyone involved in assessing your application. Please complete as part of the application process.



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