



# Candidate information pack

## Appointment of Director

April 2023

Reference: ABIEA

# Introduction to ICNARC

The Intensive Care National Audit and Research Centre (ICNARC) has led the world in the provision of critical care audit and research for over 30 years. We play a significant role supporting best practice, both within and outside the NHS, and delivering internationally significant evidence to the critical care community.

Our focus is on people who are likely to become, currently are, or are recovering from being critically ill. We work to help ensure the best possible care by facilitating improvements in the structure, processes, outcomes, and experiences of critical care – for patients and for those who care for them.

We achieve this by providing high-quality information to those who commission, manage, deliver, and experience critical care (both within and outside the NHS) through our national clinical audits, and our clinical and health services research studies.

With over 30 years' history, ICNARC is an influential and well-respected organisation in the clinical and research system. We are an organisation that steps up when needed; during the COVID-19 pandemic, ICNARC played a hugely significant role in the UK, and internationally, in supporting the response to the global pandemic.

As the UK's leading critical care audit and research organisation, we were best placed to rapidly collate, analyse and report data on patients critically ill with COVID-19, and able to support the evaluation of therapeutic interventions, supporting critical care clinicals in the UK and globally. Our work also helped to identify healthcare inequalities in how individuals from different communities in the UK were being impacted by COVID-19, having another significant impact on healthcare policy.

In our day-to-day work supporting the high-quality provision of critical care, ICNARC runs its National Audit Programme, which plays an important role in measuring and reporting on quality within critical care healthcare settings. Current national clinical audits are well-established and are nationally and internationally renowned.

We also manage a broad portfolio of national and international collaborative research studies, conducted within our UK Clinical Research Collaboration (UKCRC) Registered Clinical Trials Unit. Our research influences and informs policy and practice in emergency and critical care in the UK and globally, and is underpinned by cutting-edge, statistical and methodological research.

We are an independent registered charity, with eleven Trustees comprising a mix of clinical, professional and lay members who form the Board of Management, responsible for ICNARC's governance and strategy.

To find out more about ICNARC, please visit: <https://www.icnarc.org/>

# Job description

Reporting to the Board of Management, through the Chair, the Director will provide leadership to ICNARC, working with their Senior Management Team, and managing the Chief Operating Officer, the Head of Research, and Head Statistician. On top of providing leadership internally, the Director will manage key external relationships, acting as ICNARC's ambassador to a very wide range of important, senior stakeholders and organisations across academia, government, healthcare and others, both in the UK and internationally.

## Principal duties and responsibilities

In leading ICNARC, the Director will:

- provide the organisation and its team with a first-class scientific vision and direction;
- foster a network of international and national collaborators in academia, policy and practice, and with organisations representing patients and the public, and wider system partners;
- develop new agendas for research, audit and training to expand and maintain ICNARC's global reputation;
- understand DHSC, the NHS and the national research agenda, enabling ICNARC to anticipate and address changes in policy and practice;
- build, develop and maintain strategic relationships externally, working with the Trustees and staff to support a well-connected organisation;
- lead the Clinical Trials Unit, delivering on clinical trials that are of international reputation and help inform the delivery of better patient care;
- identify exciting opportunities and contribute to the development of audit and research funding proposals;
- work with the Head of Research and Head Statistician to maintain the scientific reputation of the organisation, ensuring that all audit and research undertaken is scientifically rigorous and recognised;
- ensure a safe, stimulating and rewarding working environment, which continues to attract and retain high-calibre staff throughout the organisation;
- provide direct leadership of the Senior Management Team, driving organisational policies and practices that result in an inclusive, vibrant and high-performing organisation;
- work effectively and in partnership with the Board of Management;
- ensure that the business plan is current and relevant and that the ongoing objectives for staff align to the business plan;
- work with the COO, ensuring that ICNARC remains compliant with all legal, regulatory and governance requirements as relevant for a charitable company and a company limited by guarantee operating in the fields of national and international clinical audit and clinical/health services research;
- ensure and maintain financial good practice through adherence to financial guidance from the Charity Commission and ensuring regular reporting to the SMT, to the Audit and Risk Committee and to the Board of Management (Trustees) on financial performance; and,
- act in accordance with ICNARC's values, policies and procedures.

# Person specification

Our next Director will be a dynamic and respected leader, with the following:

## **Knowledge and experience**

- Experience playing a leading role in a research entity operating clinical trials and/or audit programmes
- Experience of working with multiple sets of health-related data in health-related audit/research organisations
- Experience of leading and managing diverse functional teams and developing a 'one team' culture
- Strong scientific track record evidenced by senior authorship of publications in prestigious journals
- Evidence of winning and leading large research grants, including new streams of funding, from prestigious funders of national and international relevance
- Previous experience of quality control and adherence to standards of Good Clinical Practice (GCP)
- Experience in a senior management role with responsibility for managing an organisation's financial health, maintaining good financial discipline and outcomes, is desirable

## **Skills, abilities and personal qualities**

- Clear vision for a future agenda in audit and research pertinent to critical care in the UK and internationally
- Evidence of ability to build productive and sustainable relationships with internal and external stakeholders at senior levels and across a wide range of audiences
- Exceptional verbal and written communication skills
- Evidence of ability to obtain funding, demonstrating entrepreneurship and innovation
- Ability to work effectively with a Board of Management and Trustees

## **Qualifications**

- PhD (or equivalent) in epidemiology, clinical/health services research or another relevant scientific discipline

# How to Apply

Saxton Bampfylde Ltd is acting as an employment agency advisor to ICNARC on this appointment. Candidates should apply for this role through our website at [www.saxbam.com/appointments](http://www.saxbam.com/appointments) using code **ABIEA**.

Click on the 'apply' button and follow the instructions to upload a CV and cover letter, and complete the online equal opportunities monitoring\* form.

The closing date for applications is **noon on Monday 22<sup>nd</sup> May 2023**.

*\* The equal opportunities monitoring online form will not be shared with anyone involved in assessing your application. Please complete as part of the application process.*

## **GDPR personal data notice**

According to GDPR guidelines, Saxton Bampfylde is only able to process your Sensitive Personal Data (racial or ethnic origin, political opinions, religious or philosophical beliefs, trade union membership, genetic data, biometric data, health, sex life, or sexual orientation) with your express consent. You will be asked to complete a consent form when you apply and please do not include any Sensitive Personal Data within your CV (although this can be included in your covering letter if you wish to do so), remembering also not to include contact details for referees without their prior agreement.

# Saxton Bampfylde

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